

NETHER WYRESDALE PARISH COUNCIL

Minutes for the PC meeting of 7th September 2023, 7.30PM @ Scorton Chapel

**Present: Cllrs Collinson, Elliott, Gledhill and Atkinson,
Lancashire County Cllr Shaun Turner, Wyre Cllr Charlotte Walker and
two members of the public**

1. Apologies:

PCSO Denise Creighton

Cllr Stephen

2. Declarations of Interest:

None

3. Minutes from last meeting:

Signed as a correct record.

4. Police report:

PCSO Creighton sent an email today with the following details:

- ❖ In terms of police logs, nothing to report for the past month.
- ❖ The Police are aware of damage to the new goalposts at the mugga pitch , however following some local enquiries, they are unsure if this was deliberate or over exuberant use (the kit may not be meant for heavy use also).
- ❖ She has made several visits to the church as in late spring there were issues with kids, however the police supplied a CCTV dummy camera and had words with some parents, and all seems to be good now.
- ❖ She is aware of the missing bike. There are no lines of enquiry and certainly no CCTV which would help either.

5. Matters arising (from previous meeting/s):

Parish council paperwork

Cllr Collinson provided the DPI form. Andrew Thompson was absent. Cllr Collinson will contact him and provide him with the relevant paperwork.

Changes to bank account

Cllr Stephen absent. Cllr Collinson requested the clerk to ask him to look into a Nat West Account.

The clerk requested signatories to sign the letter for the change of wages WEF April next year (in the event the account remains with Lloyds) which was duly signed.

Tree planting (Church field)

Cllr Gledhill has not had contact with Alison Boden yet. He will look into it.

Plan 20/00182/FUL

The clerk reported the response from Planning Enforcement (Wyre Council) on 31st August, following submission of the form concerning the proposed footpath (up to Higher Lane) and signage on the roadside. Roger Longden will investigate.

Overgrown hedge (Springfield House)

The clerk reported the response from Wyresdale Anglers on 30th June and 3rd July, who have stated that the branch was removed on the day it was reported and that the hedge is scheduled to be cut later when there is no risk to nesting birds.

Defibrillator signage (stating location)

The PC confirmed that this has been sorted. The clerk confirmed that Peter Bond (NWAS) has emailed on 12th July to say that the annotations on the notice are clear and should be a great help.

Overgrown verge (Station Lane) near railway line

The clerk reported the responses from Highways and Network Rail. Network Rail has confirmed that they will respond as soon as they have further information. The clerk was promised a call back/contact on 29th August and again today (this has been escalated). She is still awaiting a response.

Highways agreed to inspect the area to establish if there is any health and safety risk and if they feel works are required, they will write to Network Rail to request that the vegetation is cut back to an acceptable level and follow their usual policy for vegetation maintenance.

Blocked gullies (Station Lane) near railway line

The clerk reported the response from Highways on 11th July which states that all gullies have been jetted and cleansed and were running clear.

Blocked gullies (Gubberford Lane between toilets and railway bridge)

The clerk reported the response from Highways on 11th July which states that this will be inspected as soon as practically possible before carrying out any necessary remedial works.

SpID

Cllr Gledhill reported that there has been no response from Rennie Pinder. He has been told by PCSO Denise Creighton that has some SpID information which she will give him. He is awaiting this.

Overgrown hedge (Station Lane 50 yards on left past railway bridge)

Cllr Collinson will look into. The clerk was also requested to contact Six Arches to request them to cut their hedge.

Flower beds

Cllr Collinson discussed making these low maintenance by having permanent planting as there is no water source nearby. Following discussion, the PC agreed that she should make enquiries.

Cabus PC highway matters

The clerk to report the response from Lancashire County Cllr Shaun Turner as per appendix 2.

LALC Wyre Area meeting

Cllr Elliot provided a report following the last meeting. He stated that there had been a presentation by the Wyres River Trust and a report from Wyre Council's Chief Executive who focused mainly on Fleetwood.

North West Stages Rally promo day

Cllr Elliot provided a report following this event. He described a lengthy presentation which described safety measures and benefits to the area. The event will be held 23rd - 24th March.

6. Open forum:

A member of the public commented by email today raising the following points:

- ❖ Station Lane: Some time last week a tractor mowed the verge from the river bridge to the railway bridge and a bit the other side of the railway bridges as far as the track that goes down to six Arches. There are still lots of brambles both growing in the back of the verge and coming through the fence from the railway embankment.
- ❖ After the railway bridge that first field hedge is sticking out over the road with lots of thorn branches and brambles at face height for cyclists.
- ❖ The section from the railway bridge to the Square has one of the worst road surfaces in the area.
- ❖ All over the area there are lots of hedges sticking out over the carriageway.

The above items were discussed with Lancashire County Cllr Shaun Turner and also covered under the previous item.

7. Playing field:

Commemorative benches

Cllr Collinson stated the second bench has not been placed yet.

Damage to goal posts (purchased by B & B)

A member of the public confirmed that Bikes and Barrows has paid £201.96. Following discussion, it was agreed that these should be replaced by painted scaffolding poles fixed permanently to the fence to prevent removal.

Play equipment review

Cllr Collinson said it was important to establish if the person who had previously shown willingness to monitor the play equipment was still interested. Cllr Elliott will look into it.

8. Bikes & Barrows:

James Cottle reported the following:

Account balance

Current balance is £1340.00.

9. Correspondence/circulated items:

Refer appendix 1.

10. Borough Council & Lancashire County Council matters:

Lancashire County Cllr Shaun Turner reported following discussion re highway matters:

- ❖ Refer item 12.
- ❖ He will report a pothole (Gubberford Lane) raised by a member of the public.
- ❖ Regarding Tithebarn Lane road surface, as there appears to still be an issue, the clerk will forward the latest response to him.
- ❖ Regarding funding, he reported that he is the chair of the Lancashire Environment Fund.

Wyre Cllr Charlotte Walker reported the following:

- ❖ She explained about the Parish Champion grant (minimum request £100) and what this is for. (Cllr Collinson requested that this be added as an agenda item for the next meeting.)
- ❖ Regarding the Local Plan, there is the intention of looking at conservation areas in Scorton and other places in Wyre with a view to conducting a management and appraisal of these areas which will form part of the plan.

10. Planning:

Application number	Description	Resolved PC comments
23/00650/FUL	Erection of a three-car garage/log store with first floor home office and gym @ Broadfall Gubberford Lane Scorton	No objection sent 24/7.
23/00363/FUL	Erection of an agricultural building, 2 polytunnels, 2 seed storage containers, 1 welfare unit, creation of hardstanding, and creation of new vehicular access off Tithe Barn Lane. @ Greenark Woodland Nursery, Tithe Barn Lane, Scorton	Comments sent 27/07/23.
23/00584/FUL	Proposed stable and storage (equestrian and agricultural) building (resubmission of application no. 23/00146/FUL) @ Belvidere House Wagon Road Dolphinholme	No objection sent 24/7.
23/00748/FUL & AMENDMENT	Change of use of part of outbuilding to additional ancillary residential accommodation with change of use of land to domestic curtilage to allow the realignment of the domestic boundary @ Fellcross Barn Cross Hill Farm Oakencloough Road Change of use of part of outbuilding from stables to ancillary living accommodation, with external alterations to openings, including the insertion of a 'velux' balcony window, and change of use of land from agricultural use to residential use @ Fellcross Barn Cross Hill Farm Oakencloough Road, Nether Wyresdale	The Parish Council has no objection to this application.
Pre-planning consultation 12824324	Cornerstone, land adjacent to M6 off The Barn Lane	The Parish Council has no objection to this pre-application.

11. Decision notices(status):

Application number	Description	Decision
23/00171/FUL	Revised access arrangement at Taylor's Farm onto Long Lane @ Taylors Farm Long Lane Scorton	Permitted
23/00455/FUL	Change of use of agricultural access point to allow entry and exit from Wyresdale Park and improvement works to access point including widening and resurfacing @ Wyresdale Park Snowhill Lane Nether Wyresdale	Permitted

12. Highways:

LCC Rd Closure Gubberford Lane, Cabus 09/10/23

The clerk reported the response to the request to only close part of the road (rec'd 5th Sept) as follows:

"Unfortunately, due to the nature of the works it is not safe for the public if these works are completed under signals, therefore a closure will need to be in place from 0930-1530, these works should not take this long and therefore the road should only be closed a short period of time on this day. Kind regards, Nathan Allsop, Highway Regulation Officer"

Lancashire County Cllr Shaun Turner has informed the clerk that he has asked about the detail of the work and whether there's some flexibility on closing the road. He has received a reply from Phil Durnell (Head of Highways) 6th September as follows:

"The only way to undertake this works safely is to close the road. What I have asked the team to do is to make contact with the works promoter to request the closure is only in place while works are in progress so will hopefully means there will be only a couple of hours of disruption."

13. Lengthsman:

Jobs undertaken

The clerk circulated the latest time sheet via email.

Jobs to be done

PRoW job Harrisend Fell (signpost).

Lengthsman hours 2024-25

PC discussed and agreed hours to be £21 per hour. Number of hours unchanged.

PRoW Scheme 2023/2024

The PC confirmed they would like to opt-in to both PRoW and Biodiversity grants.

14. Village Hall:

James Cottle reported the following:

Account balance

Current balance is £21,722.07.

15. Finance:

account update

The clerk provided the latest balance which @ 4th August is **£27,654.19**.

Audit completion

The clerk confirmed that the audit is complete and she has sent the details to Cllr Elliott for the website. No issues raised.

Items approved for payment:

Lengthsman invoice August - £943.50 cheque given to Cllr Collinson

Lengthsman invoice grass cutting August - £160.00 cheque given to Cllr Collinson

Hedge cutting (between Springfield Gardens & play area) payable to Cllr Collison – £240.00 cheque given to Cllr Collinson

The PC agreed that the above hedge cut should be done every year.

PKF Littlejohn (Audit fee) - £252.00

Items discussed:

Dolphinholme village hall donation - £600

Scorton village hall donation - £1000

Due to the balance in the Scorton village hall account, no donation will be made to either and this will be removed from the precept.

Items paid:

Lengthsman invoice April & May to cover increase in fees & June fee (£152.00 plus £629.00) total - £781.00 paid 12/07/23

Lengthsman invoice grass cutting June - £80.00 paid 12/07/23

Lengthsman invoice July - £773.50 paid 22/08/23

Lengthsman invoice grass cutting July - £80.00 paid 22/08/23

16. Health & Safety:

No concerns raised.

17. Points of interest:

None

18. Date of next meeting: **5th October 2023**

As there was no further business, the meeting concluded @ 9.20PM

APPENDIX 1 – CORRESPONDENCE (EMAILED)

WC – Audit and Standards agenda & minutes 20/6 link

WC – Planning minutes 7/6 link

WC – Overview & Scrutiny minutes 12/6 link

Rural Services Network (RSN) – Rural bulletin 20/6, 27/6, 4/7, 11.7, 18/7, 25/7, 1/8, 8/8, 15/8

WC – Notification of traveller activity

NALC – Newsletter 21/6, 28/6, 5/7, 12/7, 19/7, 26/7, 2/8, 16/8

NALC – Chief executive's bulletin 22/6, 6/7, 13/7, 20/7, 3/8, 10/8, 17/8

WC – Press release: Business grant available

WC – Licensing agenda & minutes 27/6 link

DHSC letter – Defibrillator campaign

WC – Planning agenda, supplement & minutes 5/7 link

WC – Council agenda & minutes 6/7 link

Garstang & District Society – Heritage Day

WC – Portfolio holder decisions agenda 6/7 link

WC – Employment and appeals agenda & minutes 10/7 link

LCC – Trading Standards consumer alerts July & August

LALC – Wyre Area meeting 26th July (to Cllr Elliott)

RSN – Rural Funding Digest July & August

WC – Items published 3/7 link

WC – Schedule of executive decisions 3/7

WC – Portfolio holder decisions x 3 6/7 links

WC – Overview & Scrutiny agenda & minutes 17/7 links

WC – Licensing agenda & minutes 18/7 links

WC – Press release: financial support for working families

LCC – Community Payback

NALC – Star Council awards 2023

LCC – Lancaster & Wyre speed limits

LCC – Bus service changes August & September

NALC – New training courses added

WC – Press release: celebrating contributions to sport and communities in Wyre

LCC – Summer parish and town council newsletter

LCC – WC rural community facilities fund

WC – Audit and standards agenda & minutes 25/7 links

WC - Portfolio holder decisions x 3 20/7 links

WC – Press release: Wyre business awards 2023

WC – Press release: WC advances UKSPF funding projects

Futureform - Stock clearance (25/7)

LALC – Tree opportunity (time sensitive info)

WC - Portfolio holder decisions agenda 3/8 link

WC – Flood Forum notification

WC – Items published 1/8 links

WC – Portfolio holder decisions x 2 3/8 links

LCC – Bus fare offers

WC – Portfolio holder decisions agenda 17/8 link

WC – Licensing agenda 22/8 link

WC – Portfolio holder decisions x 2 17/8 links

APPENDIX 2

Cabus Highway matters response to Lancashire County Cllr Shaun Turner (forwarded to PC on 18th July 2023):

Dear County Councillor Turner,

Thank you for your email of 30 June 2023 on behalf of Nether Wyresdale and Cabus Parish Councils about the carriageway condition and overgrown vegetation on Gubberford Lane, Cabus.

We have inspected the section of Gubberford Lane, between the River Bridge to Green Lane East on 4 July 2023 and no investigatory level defects were identified. For information we repair any defects of at least 40mm deep and 150mm in diameter. However, during the same inspection we did identify a defect which met our investigatory levels on the section of Gubberford Lane between Green Lane East and the A6. This defect will be repaired within the next 20 working days.

In relation to overgrown vegetation on the same sections of Gubberford Lane, our officers will carry out an inspection and write to the relevant landowners to carry out remedial work where necessary. These vegetation inspections will be carried out within the next 22 working days.

Thank you for bringing this to our attention.

Yours sincerely

Laura Barlow
District Lead Officer