

NETHER WYRESDALE PARISH COUNCIL

Minutes for the PC meeting of 24th March 2022, 7.30PM @ Scorton Chapel

Present: Cllrs Cottle, Atkinson, Collinson and Hantom, PCSO's Denise Creighton and Molly Thompson as well as the clerk

1. Apologies:

Cllr Kenyon

Cllr Drinnan

2. Declarations of Interest:

Cllr Collinson (plan 22/00135/FUL)

3. Minutes from last meeting:

Signed as a correct record.

4. Matters arising (from previous meeting/s):

Village enhancement

It was confirmed that Cllr Drinnan has emailed Mark O'Donnell (Highway's engineer) this week for updates particularly the repair outside The Barn. The clerk stated that he had suggested writing to Highways as he has received no feedback from Mark O'Donnell. The PC agreed that the clerk should contact Highways.

B4RN

No further progress reported.

Parking issues/traffic on the village

As stated above, Cllr Drinnan emailed the Highways engineer Mark O'Donnell in relation to the request for the creation of passing places on Gubberford Lane and traffic issues, requesting an update for this meeting. The PC agreed that the clerk should contact Highways as instructed above.

11/00839/FULMAJ (Wyreside Hall)

The clerk reported the further response from David Thow (Wyre Council) on 1st February as follows:

“On 9th December 2021 the enforcement case officer spoke with a local planning agent who, following our enquiries had contacted him on behalf of the owners of the Hall.

The agent was informed of the extent of the breaches and was informed that he had been instructed to submit a planning application as an attempt to regularize the matters. With regard to the passing places, it is the responsibility of Lancashire County Council, as local highway authority, to implement these but we have been informed that there are delays as LCC are unsure regarding the ownership of the road re the 278 agreement and this is why this has not been completed. LCC have not expressed any concern that the business is operating before these works have been completed but we are, nevertheless trying to get a response from them to confirm their position.”

It was stated that concern remains regarding the highways issue and the PC requested the clerk to respond to David Thow requesting that the PC are kept informed of developments in this regard. Additionally, the PC requested her to re-iterate that there is a condition on the cottages stating that they can only be used by employees on site however, the PC are aware that these are being used as holiday lets and are advertised as such online, therefore they are permanently occupied.

The Queen’s Diamond jubilee

Cllr Cottle stated that there will not be an event of a massive scale but a small event for villagers on the 3rd June, 4PM onwards and that more details are to follow. The clerk was requested to put this on the next agenda so that Cllr Kenyon could report back regarding the arrangements for the bell ringers.

Litter (Higher Lane)

The clerk reported that Wyre Council responded on 14th February to state that the rubbish had been picked up on 1st Feb ref CLN000139.

Sports provision in Garstang

The clerk stated that she has received an email from Jonny Leech on 28th January. In conclusion, there is no new sports provision coming to Garstang. Cllr Collinson requested a copy of the email (which was provided by the clerk) so she can respond to Wyre Cllr Leech direct.

Millennium Way

Further to discussions at the November 21st meeting, Cllr Cottle confirmed that a team of volunteers are working on the ramp and remodelling it and replacing fencing etc. The PC are happy with the progress.

5. Open forum:

Police report

PCSO Denise Creighton stated that there had been little crime in the area with the exception of 3 burglaries in Scorton which were opportunistic and also connected with lamping activity.

Cllr Hantom explained that there had been a burglaries recently in Dolphinholme.

PCSO Thompson encouraged the public to report any low-level crime by phone or online so they gain knowledge of the issues in the area.

The clerk confirmed that she had supplied Denise with a list of parish meeting dates for all her Wyre Parishes.

Rodent problem (Scorton picnic site)

The PC discussed action further to an email from a member of the public. It was decided to ask the lengthsman to remove the bird feeders. Cllr Collinson will contact him accordingly.

Request for a display of poppies on the war memorial.

The PC discussed an email from the president of Scorton Women's Institute and confirmed that they are fully supportive of this suggestion. The clerk will respond accordingly.

Request for a village flagpole

The PC concluded that further to the email from a member of the public, this item should be deferred until Cllr Drinnan is present, further to his email suggestion today about having an alternative of a traditional village sign.

6. Playing field:

Progress report (new surfacing)

Cllr Cottle stated that DCM attended site two weeks ago. The quotation was revised and reduced. It was expected that the work would begin on the surface this week but as yet, he has not been given a start date. The total cost will come to £13,800 and he confirmed that Bikes and Barrows will contribute towards the cost. Cllr Cottle will continue attempts to arrange a date for the work.

7. Bikes & Barrows:

No report.

8. Correspondence/circulated items:

Refer appendix 1. Items to discuss:

RBL Industries – Planting a tree for the jubilee

No action. The PC agreed that they are supportive of planting trees and that Cllr Cottle should approach the vicar about the idea of planting some trees on an area of the church field.

LCC – SpID (speed indicator sign) policy

The PC confirmed that they do not want a SpID. The clerk will complete the form accordingly.

9. Borough Council & Lancashire County Council matters:

No representatives present.

10. Planning:

Application number	Description	Resolved PC comments
22/00135/FUL	Erection of a replacement domestic outbuilding (retrospective) @ Lea Green Farm Long Lane Scorton	The PC had no comment or objection to the application
22/00213/FUL	Proposed two storey rear extension @ 10 Wyresdale Crescent, Scorton	The PC had no comment or objection to the application

11. Decision notices(status):

Application number	Description	Decision
21/01263/FUL	Erection of a front dormer and gable extension @ Park Brook Arkmere Lane Scorton	Permitted
21/01057/COUQ	Prior approval for proposed change of use of agricultural building to 4 dwellinghouses (C3) with building operations, under Class Q of the GPDO @ Ashbournes Farm Cleveley Bank Lane Scorton	Prior approval approved

12. Highways:

Request for a list of items of work

The clerk confirmed that the list (approved by the chair) was sent to LCC on 7th March.

13. Lengthsman:

Jobs undertaken

The clerk circulated the latest time sheet (February) via email prior to the meeting.

Jobs to be done

Cllr Cottle requested Cllr Collinson to ask him to remove some tree branches from opposite Sandwell Brow. (Also refer item 5, Rodent problem, Scorton picnic site)

Lengthsman contract 2022-23

The contract was signed by Cllrs Hantom and Collinson. Cllr Collinson will give the contract to the lengthsman to sign.

14. Village Hall:

Update

Cllr Cottle reported that the new booking system is more efficient.

15. Finance:

Account update: as at 4th March is **£11,191.44**

Item paid:

Lengthsman invoice January - £420.00 (paid 09/02/22)

Items approved for payment (March):

Lengthsman invoice February – £483.00 Cheque given to Cllr Collinson.

Clerk stationery expenses – £17.24

Microsoft Office annual subscription - £16.00

Beckett Rawcliffe (Clerk's PAYE & Pension admin) - £240.00

TEEC (PC website hosting) - £144.00

Cllr A Collinson 4 bills P/F - £1367.89

Breakdown as follows: £9.48 Austin Walmsley, £600 Bobcat hire, £410.41 stone & cement & £348 skip waste. Cheque given to Cllr Collinson during the meeting.

Items approved for payment (April):

Lengthsman co-ordinator fee 2022/23 - £75

LALC subscription – £167.79

The clerk was requested to remove the Local Council Review issue and reduce the bill from £184.79 to £167.79 and pay this amount only.

Community Futures annual membership - £30

The PC agreed to pay for the above but review next year to consider continuation.

16. Health & Safety:

No health and safety concerns raised.

17. Points of interest:

Policies and procedures

The PC assessed the Standing Orders, Financial Regulations & Risk Assessment to see if there are any amendments or additions.

The clerk stated that there is a conflict of information in the Standing Orders Para 3 and the Financial Regulations para 11 regarding the number of quotations (3).

The PC requested the clerk to alter both documents regarding the requirement for quotations to 2 (items under £50,000) as it was felt that this is sufficient. No other changes required to any document.

The PC also considered Wyre Council's updated Code of Conduct for formal approval. Cllr Collinson stated that people should be able to state an opinion and did not agree with the code. The clerk explained that it was not the opinion but the manner in which it is expressed that could cause an issue, which is covered by the more comprehensive version. The PC approved the adoption of the code.

Lloyds Bank account

The clerk discussed options due to the age and potential future problems with this old account which Lloyds had been unable to transfer to a business account. She explained that she had gone into the branch and thoroughly discussed the issues with an experienced member of staff who understood the nature of these accounts and had advised that the PC may wish to change to a new business account to prevent problems later. The clerk had rung the business banking number provided and relayed to the PC, the answers to some questions. The clerk also briefly explained about Unity Trust online bank. The PC decided to remain with the same account and make no changes.

PC website

The clerk stated that after two reports from the public, she had contacted Steve Elliott to confirm that it was not possible to download the minutes. She was subsequently informed that Steve had successfully managed to download them but Cllr Collinson (during the meeting), tried to access via her phone and could not download them. The clerk will contact Steve again. She has also recently been contacted by the website provider who has advised that any issues should be emailed to them so they can address any problems.

Planting (Millennium Way)

Cllr Collinson discussed with the PC and it was concluded following discussion, that daffodils should be planted around autumn time.

North West Stages car rally

Cllr Atkinson stated that this year there had been more accidents and things had been backed up. Some people had expressed anger and there had been access issues. She also felt that standards of behaviour had dropped from the previous year. The PC concluded that they hope to discuss with organizers when they attend the May meeting (as previously agreed).

Llandi trees (Boundary of The Barn car park and Playing Field)

Cllr Collinson raised the issue of the need to trim/replant these. The PC suggested the countryside rangers could be approached to ascertain their volunteer availability. The PC requested Cllr Collinson to consult with the owner of The Barn to gauge his opinion prior to taking any action.

18. Date of next meeting: **5th May (including the AGM)**

As there was no further business, the meeting concluded at 9.35PM

APPENDIX 1 – CORRESPONDENCE (EMAILED)

LCC/AONB – Bowland dark skies online event

Rural Services Network (RSN) – Rural bulletin 18/01/22, 25/1, 8/2, 15/2, 22/2

WC – Cabinet minutes 12/01/22 link

WC – Overview & scrutiny agenda supplement & minutes 17/1 link

WC – Portfolio holder decisions agenda 20/1 link

NALC – Newsletter 19/1, 26/1, 2/2

LCC – The Queen’s Platinum Jubilee beacons

NALC – New Year Open letter

WC – Council agenda & minutes 27/1 link

WC – Portfolio holder decisions x 2 20/1 links

LCC – Winter stakeholder bulletin 21/1, 28/1, 4/2, 11/2, 18/2, 25/2, 4/3, 11/3

NALC – chief executive’s bulletin 21/1, 28/1, 4/2, 11/2, 18/2, 25/2, 4/3, 11/3

LCC – Budget consultation

WC – Licensing minutes 18/1 link

WC – Items published 25/1 links

WC – Schedule of executive decisions 25/1, 25/2

WC – Planning agenda, supplement and minutes 2/2 link

WC – Planning minutes 5/1 link

WC – Press release: 2022 search for Wyre’s young stars

WC – Flood forum minutes Dec 21

WC – Planning Policy newsletter – Wyre Local Plan full review

LCC – Parish & Town Council conference Highways special 19/3 x 2

WC – Press release: new deal for a greater Lancashire

WC – Press release: Have your say on Wyre’s Local plan

Community Futures – info bulletin Feb x 2

RSN – Bulletin special – Rural health & care evidence released

LCC – Trading Standards consumer alerts Feb

RSN – Rural funding digest Feb

Royal British Legion industries – planting a tree for the jubilee see item 8

Dash – Platinum jubilee mugs

Highways England – M6 Junction 34 southbound surfacing scheme

LCC – Lancashire public health report 21/22

WC – Press release: new rapid charging points in Wyre car parks

WC – Item published 8/2 link

WC – Cabinet agenda & minutes 16/12 link

WC – Portfolio holder decision agenda 17/2 link

LCC – North West Stages Rally road closures x 4

WC – Employment and appeals agenda & minutes 21/2 link

WC – Licensing agenda 22/2 link

WC – Flood forum reminder 17/3

NALC - Newsletter

LCC – request for small items or work - deadline 9/3 see item 12

WC – Portfolio holder decisions x 2 17/2 links

WC – Overview & Scrutiny agenda 28/2 link

WC – Audit agenda 1/3 link

Community Futures – ACRE Covid update Feb

WC – Planning agenda 2/3 link

WC – items published 25/2 links

Legend Fires North West Stages rally – guest passes for event

LCC – Vaccinations @ home

Highways England – J34 southbound surfacing scheme

High St Safari – Jubilee family story trail Preston

WC – Council agenda 10/3 link

NALC – Star Council awards 2022

LCC – Trading Standards consumer alerts March

Clerks & Council's Direct magazine

NALC – Newsletter 9/3

Community Futures – info bulletin March

WC – Press release: Wyre's budget for the year ahead